

25 MAR 1957

MEMORANDUM FOR: The Director

SUBJECT: Building Plans

1. The Building Steering Committee met Friday, 22 March 1957, and agreed to request your approval of the recommendations contained in paragraph 3 of this memorandum. These recommendations are based upon the attached proposal for occupancy of the new building which contemplates housing [] people, including:

a. All of DD/P elements except []

b. All of DD/I elements except the Office of Operations and the Office of Basic Intelligence.

c. About half of the DD/S elements exclusive of Warehouse, []

This means that approximately [] people will have to be provided elsewhere than at Langley.

2. The committee recommendations were based on the following principal factors:

a. It is desirable to house as many as possible of the most closely related elements in the new building. This can best be accomplished by housing elsewhere elements such as TSS Laboratories, Printing Services, some Training Classrooms, etc., which require large amounts of space but few people and which can function away from the main headquarters with less inconvenience than other large users of space with few people such as the OCR Library and Registers, DD/P Records Integration, etc.

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b. The fact that a building planned in this manner to house [] does not mean that reduction of the Agency to [] permit the entire Agency to occupy the building. In other words, if space were to be provided in the new building for those elements which occupy large amounts of space with few people (i.e., [] the balance of Training and Printing Services, etc.) less space would be available for high occupancy office areas and, therefore, fewer people [] could be accommodated. The exact number cannot be determined without knowing the extent to which the Agency would be reduced, the method and timing of accomplishing the reduction, and the resultant determination of the exact composition of the Agency to be housed.

c. Any course of action other than this proposal or some modification thereof, would cause a delay of at least several months in the development of plans because it is essential to determine at this time the elements which will occupy the building and where they will be located in order that stairwells, corridors, toilet facilities, elevators, etc., can be located and their size established to accommodate the appropriate numbers of people.

3. The Steering Committee, therefore, recommends that:

a. You approve the proposed space assignment as shown in the attachments.

b. You approve the principle that any adjustments to this proposal be considered on the basis of the Agency as a whole rather than within individual major components of the Agency.

c. Arrangements be made immediately to plan for the location of components which are not to be housed at Langley.

/s/
L. K. WHITE
Deputy Director
(Support)

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Recommendations in paragraph 3
are approved:

MAR 10 1957

Date

19/
Allen W. Dulles
Director

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Originated by:

[Redacted Signature Box]

Exec. Officer, BPS

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